

MEMORANDUM

Memo # 15-115-01

TO: Chief Kevin Treadway

FROM: Sgt. Matt Wright

DATE: November 10, 2015

RE: **LIQUOR LICENSE APPLICATION – Person to Person transfer – Series 6-
for The Flagstaff Green Room**

On November 10, 2015, I initiated an investigation into an application for a series 6 (full bar) liquor license filed by Brandon Kinchen (agent and controlling person). Brandon Kinchen is the sole owner of the Flagstaff Green Room located at 15 N. Agassiz in Downtown Flagstaff. This is an application for a series 6 person to person transfer for a full bar license #06030028.

Brandon is the sole owner of the business after completing the purchase of the bar and liquor license on September 28, 2015. Brandon has not hired a manager yet so for now he is handling the day to day operations of the bar. I conducted a query through local systems and public access on Brandon Kinchen and found nothing negative. I spoke with Brandon Kinchen who stated this is his first liquor license. Brandon confirmed he has completed the mandatory liquor law training course and provided proof. Brandon said he has never received a liquor law violation, and any violations under this license number were from the previous owners.

Brandon stated he has increased the security staff for the bar from what the previous owners were employing. Brandon stated he was very interested in maintaining a strong working relationship with the police department as he indicated he is happy with the way things are going.

As a result of this investigation, a recommendation to Council would be for approval.